Insert image

|  |  |
| --- | --- |
|  | First **Last Name**Job description – job title/company positionCOMPANY NamePhone: 000 000 000email@company.com |

|  |  |
| --- | --- |
| Individual’s Role Based in (city, state, country)  |  |
| Current work location |  |
| Availability |  |
| Number of years’ experience relating to this role |  |
| Role |  |

### Description of skills, experience and key achievements relating to this role / project

## Overview

*Provide an overview paragraph on the individual’s career summary, including their area of industry and/or subject matter expertise, including proven track record of success on customer/client projects (name locations, estimated project values; high level responsibilities and outcomes and results achieved).*

|  |  |  |  |
| --- | --- | --- | --- |
| NO. | Individual’s Academic Qualifications | Institution | Graduation Year |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| NO. | Individual’s Academic Qualifications | NUMBER | Current (Y/N) | Expiry date |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

### Last 5 years’ experience on contracts of a similar size and nature, explaining how those contracts are similar to this opportunity; (in reverse chronological order, relevant to the nominated role, add more rows if required)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NO. | FROM DATE:MONTH / YEAR | TO DATE: MONTH / YEAR | ROLE | REPORTINGTO (NAME / POSITION) | CLIENT COMPANY | PROJECT NAME / LOCATION | CONTRACT TYPE | PROJECT VALUE ($) |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |

## RELEVANT PROJECT EXPERIENCE

**Customer / Client:** Company Name

**Project:** Project Name, Location

Value: $

**Scope:** Project Scope…

**Client Referee**

**Name:** First Last Name

**Position:** Role/Job Description

**Phone:** 123 945 5443

Organisation: Company Name

**Project:** Project Name

*Background / summary of project, challenges/issues and how they were managed and overcome; and key achievements/results for the customer.*

Repeat for each project

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