Insert image

|  |  |
| --- | --- |
|  | First **Last Name**  Job description – job title/company position  COMPANY Name  Phone: 000 000 000  email@company.com |

|  |  |
| --- | --- |
| Individual’s Role Based in  (city, state, country) |  |
| Current work location |  |
| Availability |  |
| Number of years’ experience relating to this role |  |
| Role |  |

### Description of skills, experience and key achievements relating to this role / project

## Overview

*Provide an overview paragraph on the individual’s career summary, including their area of industry and/or subject matter expertise, including proven track record of success on customer/client projects (name locations, estimated project values; high level responsibilities and outcomes and results achieved).*

|  |  |  |  |
| --- | --- | --- | --- |
| NO. | Individual’s Academic Qualifications | Institution | Graduation Year |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| NO. | Individual’s Academic Qualifications | NUMBER | Current (Y/N) | Expiry date |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

### Last 5 years’ experience on contracts of a similar size and nature, explaining how those contracts are similar to this opportunity; (in reverse chronological order, relevant to the nominated role, add more rows if required)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NO. | FROM  DATE:  MONTH / YEAR | TO  DATE:  MONTH /  YEAR | ROLE | REPORTING  TO (NAME / POSITION) | CLIENT COMPANY | PROJECT  NAME / LOCATION | CONTRACT  TYPE | PROJECT  VALUE  ($) |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |

## RELEVANT PROJECT EXPERIENCE

**Customer / Client:** Company Name

**Project:** Project Name, Location

Value: $

**Scope:** Project Scope…

**Client Referee**

**Name:** First Last Name

**Position:** Role/Job Description

**Phone:** 123 945 5443

Organisation: Company Name

**Project:** Project Name

*Background / summary of project, challenges/issues and how they were managed and overcome; and key achievements/results for the customer.*

Repeat for each project

© Bidhive 2019-2024 all rights reserved